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| **JOB DESCRIPTION** |

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| **Support Worker** |

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| **Pay Range** | £20,365 - £24,404 pro rata | **Service Area** | Mental Health Floating Support service |
| **Line manger** | Team manager | **Location** | Across Milton Keynes |
| **Full/Part Time** | Full-time | **Working Hour** | 37.5 p.w. |

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| **JOB PURPOSE** |
| To support clients on our Mental Health Floating Support Services who may have experienced a range of needs, including rough sleepers and homelessness. Complex needs, including mental health, substance misuse, autism, or a learning disability.  The Support Worker is responsible for providing a programme of planned support for between 15-25 clients, with a wide variety of support needs to help them manage daily living skills, maintaining their accommodation and promote independence. To enable people to build up an appropriate network of support in their local community and access training and gainful employment. |
| **RESPONSIBILITIES** |
| * To make assessments of potential clients' housing support needs, where appropriate together with other support agencies. At least initially all assessments will be with a more experienced colleague. Wherever possible, to refer people on to other agencies if they are not eligible for support from Connection. To liaise and work with colleagues in other agencies including Mental Health services and the Housing Associations to ensure the smooth running of the project. * To draw up, implement and regularly review appropriate client strength-based action plans, with support from your line manager and/or more experienced colleagues as required. * To work with clients to meet their support needs, including: * Developing and sustaining a working relationships and engagement with clients. * Working with clients for a period and regularity based on mutual agreement, at times and locations that meet clients' needs. * Providing information and advice on welfare rights, housing options, tenancy rights and responsibilities, and advocacy and assertiveness skills support in these areas. * Providing information and assistance to clients to enable them to make choices about the development of their social network and participation in their local community, including employment, education, and training opportunities. * Working with clients to help them learn, or improve, their practical life skills (e.g., budgeting, paying bills) needed to live independently. * To work with clients to identify support needs which can be met by other agencies, to make referrals to specialist agencies, and develop appropriate casework links with such agencies in relation to clients' action plans. * To work to deliver a service which is sensitive to the different needs, and which does not discriminate. * To support clients in taking part in, and/or setting up, local groups or networks which are relevant to meeting their support needs, and to be responsive to different ways of delivering support (e.g. in groups), as identified by clients. |
| **REHABILITATION OF OFFENDERS ACT** |
| **Connection Support is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.**  This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants are therefore not entitled to withhold information about convictions, which for other purposes are ‘spent’ under the provision of the Act.  We are committed to carefully screening all applicants who will work with children, young people and adults with care and support needs [delete where applicable]. All applicants will be expected to undertake employment checks, a Disclosure & Barring Service check and provide previous employment references. |
| **SAFEGUARDING STATEMENTS** |
| **Employee**  Carry out all duties with an awareness and understanding of the Safeguarding requirements within the area of responsibility. Work complies with all safeguarding policies and procedures that apply to the role. Behaviours and actions support the safeguarding of children, young people or adults with care and support needs as appropriate.  **Manager**  Ensure the necessary standards relating to safeguarding best practices/protocols are effectively communicated, monitored, and maintained within the area of responsibility. Manage and update the standards as appropriate to the role. Safeguarding standards are monitored and maintained in compliance with organisational policy. Appropriate safeguarding training is provided, and standards are reviewed and updated as required.  **Senior Managers**  Ensure organisational safeguarding strategies reflect statutory requirements and best practice. Ensure these are understood and implemented within the area of responsibility. There is a proactive and positive Safeguarding Culture. The organisation meets its statutory Safeguarding requirements. Strategic risks are effectively managed. |

