# **Beacon Drop-In Volunteer**

### The Beacon Centre is a highly valued community service which provides a safe, warm and non-judgemental space for homeless and isolated people in Banbury. The centre offers free food and drink, a friendly, supportive atmosphere and access to provision from professionals.

## How You’ll Help

Volunteers work in a team to provide food and drinks to visitors, under the supervision of the Drop-In Coordinator. Key tasks include:

* Setting up the kitchen, including tuning on urn, getting equipment ready
* Prepare food and drinks following guidelines from Drop-In Coordinator
* Clear away at the end of the session
* Follow food hygiene and health and safety guidelines
* Interacting with visitors as needed, ensuring attendance is monitored and any concerns are passed to the Drop-In Coordinator

## Volunteer Profile

Experience of working in this area is not essential. If you are happy to get involved and contribute to helping people in difficult circumstances, this could be the role for you!

## We ask that you demonstrate

• Ability to follow instructions regarding food preparation and food hygiene

• Compassion and understanding for people in difficult circumstances

• Comfortable with meeting customer demand during busy service times

• A DBS check will be required for the role

## Expected Hours

The number of shifts you would be expected to do is flexible, we ask that you let the Coordinator know in good time if you are unable to attend your designated shift.

## Location

This role is based at the Beacon, St. Marys Centre, Horsefair, Banbury OX16 0AA

## Training Offered

Online safeguarding vulnerable adults and children training will be offered as well as relevant in-house training opportunities throughout the year. Volunteer will receive ongoing support from the Drop-In Coordinator.

## How to Apply

Please show your initial interest by completing our [volunteer contact form](http://www.connectionsupport.org.uk/about-us/volunteer/). Our Volunteer Co-ordinator will then call you to discuss the role so please be sure to include a mobile. At this point there is no commitment you are just expressing interest to find out more about the role.

## What is the Process?

You will have access to our Volunteer manual with key policies and other detailed policies as relevant. Each volunteer will have access to our “Hive” intranet which is used to communicate with you and so you can receive organisation-wide news. You are an important part of our team.



FAQs

We’ve compiled the following answers to what we think will be questions that may pop into your head. Please do ask your Volunteer Co-ordinator anything that you’d like to know before progressing with your application to volunteer.

**“Will I meet other volunteers?”**

Yes. We have regular social and training events throughout the year, although these are currently being delivered virtually.

**“What sort of further training can I access”**

There will be opportunities throughout the year to attend various workshops and training sessions.

**“Will this volunteer role help me to access work?”**

Hands on experience is always valuable when applying for a new role. We are always happy to give our volunteers a reference if they are applying for a new job. The skills and experience you gain with us can be useful in a variety of careers. If there is a specific job role or career you are working towards it is best to discuss this when you speak to our volunteer co-ordinator/supervisors, to enable you to get everything you hope to from volunteering with us.